



St. Mark's Episcopal Church

PERSONAL INFORMATION:

First Name _____ Middle Name _____

Last Name _____ Social Security Number _____

Street Address _____

City, State, Zip Code _____

Phone Number (____) _____ Alternate Phone Number: (____) _____

Are you eligible to work in the United States? Yes _____ No _____

A background check is done on all hired employees. Have you been convicted of or pleaded no contest to a felony within the last five years? No ____ Yes ____ If yes, please explain:

POSITION/AVAILABILITY: Position Applied For _____

What date are you available to start work? _____

EDUCATION: Name and Address of School - Degree/Diploma - Graduation Date

SKILLS AND QUALIFICATIONS: List your skills as related to this job, training and awards

EMPLOYMENT HISTORY:

Present Or Last Position:

Employer: _____

Address: _____

Supervisor: _____ Title _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

Previous Position:

Employer: _____

Address: _____

Supervisor: _____ Title _____

Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Salary: _____ Reason for Leaving: _____

May We Contact Your Current and Past Employers? Yes _____ No _____

References: Name / Title / Address / Phone for 3 references (letters may be attached if available)

1. _____

2. _____

3. _____

I certify that information contained in this application is true and complete.

I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____ Date _____