

St. Mark's Episcopal Church Vestry Meeting Minutes

May 17, 2018

6:30 pm

Attending: Alysoun Marks, Brad Knecht, Rock Moen, Kim Janke, Susan Hylton, Bettye Newberry.
Absent: Fr. Mark Crawford, Rhonda Yamauchi
Minute Taker: Susan Hylton

OPENING:

- 1) Opening prayer by Alysoun Marks
- 2) Alysoun called the meeting to order at 6:30 PM.
- 3) The May 17, 2018 meeting agenda was approved.
 - a) Motion made by Bettye Newberry
 - b) Seconded by Brad Knecht
- 4) Minutes from April 18, 2018 were approved.
 - a) Motion made by Bettye Newberry
 - b) Seconded by Brad Knecht
- 5) Calendar reviewed by Alysoun Marks
 - a) On June 3, 2018, the Newcomer's Coffee will be held at 9.15 am. Alysoun Marks asked for as many Vestry members as possible to attend.
 - b) The next Vestry meeting will be held June 20, 2018.

COMMITTEE CHAIR REPORTS:

- 1) **Administration Committee**
 - a) No Rector's Report
 - b) Finance Report - Rock Moen
 - i) Financial Reports attached.
 - ii) Rock Moen noted that we have not been accruing funds during the year for our New Rector Compensation (4th Quarter). Starting with May financials Rock Moen noted that we will have done that and that we will have adjusted our Surplus.
 - iii) Rock Moen noted that Pledge Income to Budget is up \$4,000 YTD (we are in a better position than earlier this year with non-pledge income and plate offering, both trending up).
 - iv) Rock Moen noted that in May we will increase the Music Budget by the \$1,800 as per the Vestry's approved in March.
 - v) Rock Moen noted that our Sewing Guild Ministry has spent almost all of their 2018 Budget. He suggest we increase their budget by \$500 in support of the great work being done for the needs of our community and world by the Sewing Guild Ministry.
 - c) Search Committee - Alysoun Marks
 - i) Alysoun reported that there have been no names given at this time.
 - ii) Alysoun reported that there were no issues to report in relation to the Search
- 2) **Ministries / Mission Committee**
 - a) Update on Ministries tabled by Alysoun Marks
 - i) Ministries Report Attached.
 - ii) Bettye asked for permission to set up a table of books and tapes from the Culberson Estate Sale in either the Parish Hall or the Godly Play room after VBS. It was agreed that this could be done. The proceeds of the sale of these items would be put towards a children's ministry.
 - iii) Tom Thompson has requested that he be able to hold a Patriotic concert on July 1, 2018 in the sanctuary with a reception following in parish hall. He proposed to sell CDs benefiting Camp Hope for children with HIV. The Vestry asked for further details relating to the cost of the concert. It was also

suggested that it might be better to save funds for a Christmas concert rather than hold a concert at a time when it may be difficult to attract a large audience.

b) Update on St. Mark's Episcopal School

- i) Alysoun Marks recently met with Dr. Welch to go over goals with Dr. Welch. She reported that she asked Dr. Welch to provide a 2018-2019 ASAP.
- ii) The Vestry expressed concerns about the provisional financial position for 2018-2019. Rock Moen will attend the school board meeting on May 21, 2018.

3) **Property Committee**

a) Report of the Junior Warden – Brad Knecht

- i) Bids are currently being sought for proposed construction work at St. Mark's Episcopal School. However, Brad Knecht reported that further understand of the school's plans and budgets was needed before committing to any bids for construction.
- ii) Brad Knecht reported that ROCK I.T. is undertaking an assessment of our current IT system and future requirements. The report will provide recommendations for both system needs and monthly maintenance required for recommended systems. Brad Knecht reported that we are currently paying \$2200 per month for IT expenses with a large majority being spent on the server system. Brad Knecht also reported that our AT&T costs are high and that we may be paying for service we are not receiving. Comcast is in the area and can supply a connection for 35 Mb upload 200 per month.
- iii) Update on roads project given by Rock Moen. The St. Mark's main sign is ready and a date is needed for installation. Roadwork is lagging and making it difficult to get a date.

4) **Thank you notes** - None

CLOSING

1. Closing Prayer – Alysoun Marks
2. The meeting was adjourned at 8.37 pm

Respectfully submitted,



Susan Hylton
Vestry Representative